



Human Resources

EMPLOYMENT OPPORTUNITY

POSITION: **COURT BAILIFF**
DEPARTMENT: 71st District Court
DATE POSTED: January 14, 2026
CLOSING DATE: Open until filled
HIRING SALARY: **\$54,508 annual salary**

POSITION OVERVIEW

Under general supervision of the District Judge and Court Administrator, this position serves as the Court Bailiff of the 71st District Court, maintains security for the District Judge, court staff and courtroom, and performs other protective service duties as apparent and/or assigned.

EDUCATION/EXPERIENCE

Current TCOLE Basic Peace Officer Certification and minimum three years' law enforcement experience required. Two years' Courtroom operations experience preferred. Must be able to maintain composure and order during situations of conflict, have a public service attitude and ability to interact in a courteous and professional manner with a wide variety of individuals.

LICENSE / CERTIFICATION

- Valid Texas Driver's License
- Current TCOLE Basic Peace Officer Certification required
- Must successfully complete 40-hour Court Security Specialist Certification course within 90 days of employment

ADDITIONAL INFORMATION

Must successfully complete background check, post-offer drug screen, physical condition evaluation and/or other testing in accordance with Harrison County policy and/or as authorized by law.

Benefits: Medical/Dental/Vision/Life
PTO/Vacation/Holiday/Sick Leave
TCDRS Retirement and optional 457 retirement

Hours of work: Weekdays (and evenings/weekends if necessary)

HARRISON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

SUBMIT APPLICATION TO:

HARRISON COUNTY HUMAN RESOURCES
200 W Houston St, Room 328
Marshall, TX 75670
hrrassist@co.harrison.tx.us

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